**ICANN Meeting 57**

**Hyderabad, India**

**November 2016**

The Non Commercial Users Constituency (NCUC) would like to endorse the following for meeting support during ICANN 57, in Hyderabad, India.

* [NCUC Constituency Day](#ncucCD)
* [NCUC Executive Committee Meeting](#EC)
* [NCUC Community Outreach Event](#CS)

**Session Title**

NCUC Constituency Day

**Type of Meeting**

Open Meeting

**Session Overview**

The Noncommercial Users Constituency (NCUC) is the home for civil society organizations and individuals in ICANN's GNSO. NCUC currently comprises 462 members from 107 countries, including 111 noncommercial organizations and 351 individuals. NCUC advocates positions on domain name-related policies that protect and support noncommercial communication and activity on the Internet. Among its key areas of interest are human rights, freedom of expression, privacy, access to knowledge, diversity and consumer choice, development, and global internet governance.

**Agenda**

A detailed agenda will be provided closer to the meeting date.

**Preferred Date, Time and Length of Meeting**

We would like to request a 3.15 hours block of time on Sunday, 06 November 2016, 09:00 – 12:15 Hyderabad time.

**Preferred Room Set-up**

We would prefer a “U” shape table to allow for productive and interactive dialogue among the members.

**Meeting Overview**

Coffee breaks will be taken based on schedule

**Estimated Number of Attendees**

40 – 50 attendees

**Remote Presenters and Participation**

No remote presenters are anticipated. However, there would be remote participants

**Audio Visual Requirements**

The following audio/visual needs are requested:

* Table microphones will need to be spaced on the tables for every 2-3 seats;
* Two wireless hand microphones and one microphone stand (microphone in microphone stand for questions from attendees, and tow hand held microphone to circulate if needed);
* Dedicated laptop computer to manage Adobe Connect and all presentations;
* Adobe Connect with audio;
* Teleconference bridge for remote participates with toll-free dial in capability;
* Recording and transcript of the session.

**Language Services**

Translation to Hindi (Mandatory)

**Communication Services**

Video/Photography

**Fixed Breaks**

None

**Contacts**

Secretariat Support:

Maryam Bakoshi

Maryam.bakoshi@icann.org

NCUC Chair:

Rafik Dammak

Rafik.dammak@gmail.com

**Session Title**

NCUC Community Outreach Event

**Type of Meeting**

Open Meeting

**Session Overview**

NCUC Non-Commercial Users Constituency (ncuc.org) Community outreach event, in particular for local and newcomer NGO / Civil Society Community.

**Agenda**

A detailed agenda will be provided closer to the meeting date.

**Preferred Date, Time and Length of Meeting**

We would like to request a 3 hours block of time on Friday, 04 November 2016, 15:30 – 18:30, Hyderabad time.

**Preferred Room Set-up**

We would prefer a theatre style shape room.

**Meeting Overview**

None

**Estimated Number of Attendees**

60 – 80 attendees

**Remote Presenters and Participation**

No remote presenters are anticipated. However, there would be remote participants

**Audio Visual Requirements**

The following audio/visual needs are requested:

* Table microphones will need to be spaced on the tables for every 2-3 seats;
* Two wireless hand microphones and one microphone stand (microphone in microphone stand for questions from attendees, and tow hand held microphone to circulate if needed);
* Dedicated laptop computer to manage Adobe Connect and all presentations;
* Adobe Connect with audio;
* Teleconference bridge for remote participates with toll-free dial in capability;
* Recording and transcript of the session.

**Language Services**

Translation to Hindi (Mandatory)

**Communication Services**

Video/Photography

**Fixed Breaks**

None

**Contacts**

Secretariat Support:

Maryam Bakoshi

Maryam.bakoshi@icann.org

NCUC Chair:

Rafik Dammak

Rafik.dammak@gmail.com

**Session Title**

NCUC Executive Committee Meeting

**Type of Meeting**

Closed Meeting

**Session Overview**

Meeting of NCUC Executive Committee

**Agenda**

TBC

**Preferred Date, Time and Length of Meeting**

We would like to request a 3-hour block of time on Monday, 07 November 2016, 0900 – 1200, Hyderabad time.

**Preferred Room Set-up**

We would prefer a boardroom shape.

**Meeting Overview**

None

**Estimated Number of Attendees**

10 attendees

**Remote Presenters and Participation**

No remote presenters are anticipated. However, there would be remote participants

**Audio Visual Requirements**

The following audio/visual needs are requested:

* Table microphones will need to be spaced on the tables for every 2-3 seats;
* Dedicated laptop computer to manage Adobe Connect and all presentations;
* Adobe Connect with audio;
* Teleconference bridge for remote participates with toll-free dial in capability;
* Recording and transcript of the session.

**Fixed Breaks**

None

**Contacts**

Secretariat Support:

Maryam Bakoshi

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NCUC Chair:

Rafik Dammak

Rafik.dammak@gmail.com