All questions and completed forms should be posted to the Community Ad-Hoc Wiki.

The submission deadline for FY14 Budget consideration is **March 22th 2013** for an early decision by the Beijing meeting and **April 19th 2013** for the regular track and decision by June.

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| --- | --- |
| REQUEST INFORMATION | |
| Title of Proposed Activity | |
|  | |
| Community Requestor Name | Chair |
|  |  |
| ICANN Staff Community Liaison |  |
|  |  |

|  |
| --- |
| request description |
| *1. Activity:* Please describe your proposed activity in detail |
|  |
| *2. Type of Activity*: e.g. Outreach - Education/training - Travel support - Research/Study - Meetings - Other |
|  |
| *3. Proposed Timeline/Schedule:* e.g.one time activity, recurring activity |
|  |

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| request objectives |
| 1. *Strategic Alignment.* Which area of ICANN’s Strategic Plan does this request support? |
|  |
| 2. *Demographics.* What audience(s), in which geographies, does your request target? |
|  |
| 3. *Deliverables.* What are the desired outcomes of your proposed activity? |
|  |
| 4. *Metrics.* What measurements will you use to determine whether your activity achieves its desired outcomes? |
|  |
| Resource Planning – incremental to accommodate this request |
| Staff Support Needed (not including subject matter expertise) |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Description** | **Timeline** | **Assumptions** | **Costs** | **Comments** | | *Staff support to take note and draft summary report* | *Oct-Nov-Dec 2013* | *2 hours working session & addl. 2hours for report* | *4\*3 = 12 hours* | *Once per month for 3 months* | | *Staff support to act as moderator* | *Oct-Nov-Dec 2013* | *2 hours working session* | *2\*3 = 6 hours* | *Once per month for 3 months* | |  |  |  |  |  | |
| Subject Matter Expert Support |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Description** | **Timeline** | **Assumptions** | **Costs** | **Comments** | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |
| Technology Support: (Telephone, Adobe Connect, web streaming, etc...) |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Description** | **Timeline** | **Assumptions** | **Costs** | **Comments** | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |
| Language Services Support |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Description** | **Timeline** | **Assumptions** | **Costs** | **Comments** | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |
| Support for ICANN Meetings Participation (Travel, Language Services, Meeting room, etc…) |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Description** | **Timeline** | **Assumptions** | **Costs** | **Comments** | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |
| Other Travel Support |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Description** | **Timeline** | **Assumptions** | **Costs** | **Comments** | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |
| Potential/planned Sponsorship Contribution |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Description** | **Timeline** | **Assumptions** | **Costs** | **Comments** | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |