All questions and completed forms should be posted to the Community Ad-Hoc Wiki.

The submission deadline for FY14 Budget consideration is **March 22th 2013** for an early decision by the Beijing meeting and **April 19th 2013** for the regular track and decision by June.

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| REQUEST INFORMATION |
| Title of Proposed Activity  |
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| Community Requestor Name | Chair |
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| ICANN Staff Community Liaison |  |
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| request description  |
| *1. Activity:* Please describe your proposed activity in detail |
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| *2. Type of Activity*: e.g. Outreach - Education/training - Travel support - Research/Study - Meetings - Other |
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| *3. Proposed Timeline/Schedule:* e.g.one time activity, recurring activity |
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|  request objectives  |
| 1. *Strategic Alignment.* Which area of ICANN’s Strategic Plan does this request support? |
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| 2. *Demographics.* What audience(s), in which geographies, does your request target? |
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| 3. *Deliverables.* What are the desired outcomes of your proposed activity? |
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| 4. *Metrics.* What measurements will you use to determine whether your activity achieves its desired outcomes? |
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| Resource Planning – incremental to accommodate this request  |
| Staff Support Needed (not including subject matter expertise) |
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| **Description** | **Timeline** | **Assumptions** | **Costs** | **Comments** |
| *Staff support to take note and draft summary report* | *Oct-Nov-Dec 2013* | *2 hours working session & addl. 2hours for report* | *4\*3 = 12 hours*  | *Once per month for 3 months* |
| *Staff support to act as moderator* | *Oct-Nov-Dec 2013* | *2 hours working session* | *2\*3 = 6 hours*  | *Once per month for 3 months* |
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| Subject Matter Expert Support |
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| **Description** | **Timeline** | **Assumptions** | **Costs** | **Comments** |
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| Technology Support: (Telephone, Adobe Connect, web streaming, etc...) |
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| **Description** | **Timeline** | **Assumptions** | **Costs** | **Comments** |
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| Language Services Support |
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| **Description** | **Timeline** | **Assumptions** | **Costs** | **Comments** |
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| Support for ICANN Meetings Participation (Travel, Language Services, Meeting room, etc…) |
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| **Description** | **Timeline** | **Assumptions** | **Costs** | **Comments** |
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| Other Travel Support |
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| **Description** | **Timeline** | **Assumptions** | **Costs** | **Comments** |
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| Potential/planned Sponsorship Contribution |
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| **Description** | **Timeline** | **Assumptions** | **Costs** | **Comments** |
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